



## Provider access policy statement

<b>Date approved</b>	September 2019	<b>Approved by</b>	Head of Secondary
<b>Review cycle</b>	1 year	<b>Signature</b>	
<b>Date for review</b>	September 2020	<b>Name</b>	Emmet Bunting

Under Section 42B of the Education Act 1997, as of 2 January 2018, we have a duty to provide pupils in years 8-13 with access to providers of post-14, post-16 and post-18 education and training. This policy statement sets out how we manage access requests from these providers.

### What are pupils entitled to?

Pupils must be allowed to:

- Learn more about technical education qualifications and apprenticeship opportunities, as part of a careers programme which informs pupils of the full range of education and training options available to them at each transition point.
- Hear from a range of local providers about the opportunities on offer, for example, technical education and apprenticeships – this can be achieved through options evenings, assemblies, group discussions, and taster events.
- Understand how to apply to the full range of academic and technical courses available to them.

### Who handles our access requests?

Any provider wishing to request access should contact our careers leader, **Marsha Johnson**, on **973830** or via email on: **m.johnson@kingsmead.derby.sch.uk**.

### What opportunities are provided to allow access to pupils?

Via our school careers programme, we offer providers numerous opportunities throughout the school year to speak to pupils and/or their parents. Our annual schedule of events is as follows:

	Autumn	Spring	Summer
Year 8	Open evening for local university technical colleges	Enterprise Day Mini mock interview day	Career Building Visit to University
Year 9	'Speed networking' event with providers and employers	KS4 options evening Mini mock interview Day	Career Building Derby College Visit

Year 10	Work experience preparation sessions	Mock Interview Day Get To know a worker Day	Guest speakers Careers Library Work Shadowing
Year 11	Assembly about opportunities at 16-Appernticeship/Traineeships	<ul style="list-style-type: none"> <li>• Post-16 options evening</li> <li>• Post-16 taster sessions</li> <li>• Mock interview Day</li> <li>• Careers Day</li> <li>• Get to know a worker Day.</li> <li>• Careers Day</li> <li>• Interview Prep</li> <li>• Guest Speakers from Colleges/Training providers</li> </ul>	C.V Preparation Work Shadowing Careers Library Transition Booklet – “Moving ON” Record of Achievement Folders .

**Who should providers contact to discuss events and options?**

Providers can speak to our careers leader, **Marsha Johnson**, to discuss possible attendance at relevant events. This will be discussed as a senior leadership to decide on the appropriateness for the students who attend school.

**What can providers expect once a request has been accepted?**

Once we have approved a provider, we will work with them to identify the best method for providing access to our pupils.

Arrangements will be discussed in advance between our careers leader and a nominated member of the provider’s team.

**Can providers leave prospectuses for pupils to read?**

Providers are welcome to leave a copy of their prospectus and other relevant course literature with the **careers leader**.