

## Careers in the Curriculum

### Aims

The aim of the Careers Programme is to develop positive attitudes that will support students towards study and work; to develop employability and enterprise skills, such as teamwork and communication and to help students to plan and take control of their future by making informed choices at key points in their education. There are economic and social benefits when students are supported to make effective transitions from secondary school to further education, training or employment. Career education and guidance play an important role in a curriculum that supports students' interests, strengths, aspirations and students' achievements.

### Year Seven and Year Eight

Students will have the opportunity to take part in a Young Enterprise Career Building Day.

This activity allows students to show off their entrepreneurial and creative skills by having a 'Dragons' Den' experience.

Alongside this, we will be creating opportunities for students to have experience of what life will be like at a local college or university, by organising visits to meet with tutors and students. We will be arranging visits to different departments, setting expectations and gaining knowledge of the entry requirements for each study programme.

Within the Kingsmead bases, there will be a careers library set up so students will be able to research various jobs and develop some understanding of the labour market, with support from staff.

Year Seven and Year Eight students will also have the opportunity to have a mini mock interview day run by staff who will give students a chance to experience what an interview would be like. We will encourage students to dress formally, work on body language, time keeping and listening skills.

### Year Nine and Year Ten

To develop their understanding of courses that are available to them, students will have opportunities to visit College and Training providers within the city alongside the chance to speak to tutors from that organisation. Furthermore, Kingsmead will have a Careers event, run as an after school activity where we will invite training providers and colleges to come along together and promote their organisations. Parents, carers and students will have the chance to see what is available to them within the city and will be able to talk to tutors and collect prospectus to help students make informed choices, ready for Year Eleven.

Within Year Nine and Year Ten, students will have a Mock Interview Day and a more tailored activity for students who have a clearer understanding of their own career path. We will invite guest speakers in for small group activities around certain industries and careers, including but not limited to, JCB, Rolls Royce and the NHS.

Again, the careers library will be available for students to research and understand careers and this will be alongside readily available support on using websites to enable students to research career and study pathways individually and at home.

### Year Eleven

Students will have CEIAG one to one drop in sessions with a qualified Careers Coordinator, to explore students career paths and help support with applications, assessments and transition to a college or training provider. We will support the students with transport to interviews, help to fill out bursary forms and prepare them for interview questions.

Year Eleven students have support in preparing a C.V using the correct format. Mock interview activities, inviting guest speakers into school will provide opportunities for discussions around employment options, jobs, relevant training and pay scales. Again, role play, body language and time keeping activities will be offered to help support students with interviews at all levels.

Alongside this Kingsmead will provide the students with insightful opportunities for job shadowing to gain perspective around their choose career, with evaluation and observations and employer/student feedback meetings during and after completion.

Kingsmead will host a careers day at KS4 bases that will bring parents, carers and students together to discuss options for their child. Students and their families be supported in gaining a better understanding of what opportunities are available to them within the city.

Finally, Year Eleven students will leave with a personalised Record of Achievement folder. This will contain all of the student's GCSE and or Functional Skills certificates; Exam Access Arrangements documentation and finally a Post 16 'moving on booklet' that gives the student a voice and allows them to take ownership of what is being shared with the college or provider.

### NEET Students (Not in Education, Employment or Training)

For students that have already left Kingsmead, our careers programme still tracks these students to help support them into education, employment or training up until 18 or with an EHCP, until they are 25.

As a school we will offer support and guidance to all of our ex-students by offering CEIAG drop in sessions either at the student's home or at one of our bases. We are able to look at labour market information, share career websites and help with interview techniques, C. Vs and application forms to colleges and training providers.

## ECHP Students

Students who have an Education, Health and Care Plan are supported up until they are 25 years.

The Careers Coordinator attends all Annual Review meetings and supports the students' Post 16 future outcomes by offering advice regarding courses that are available in and around the city.